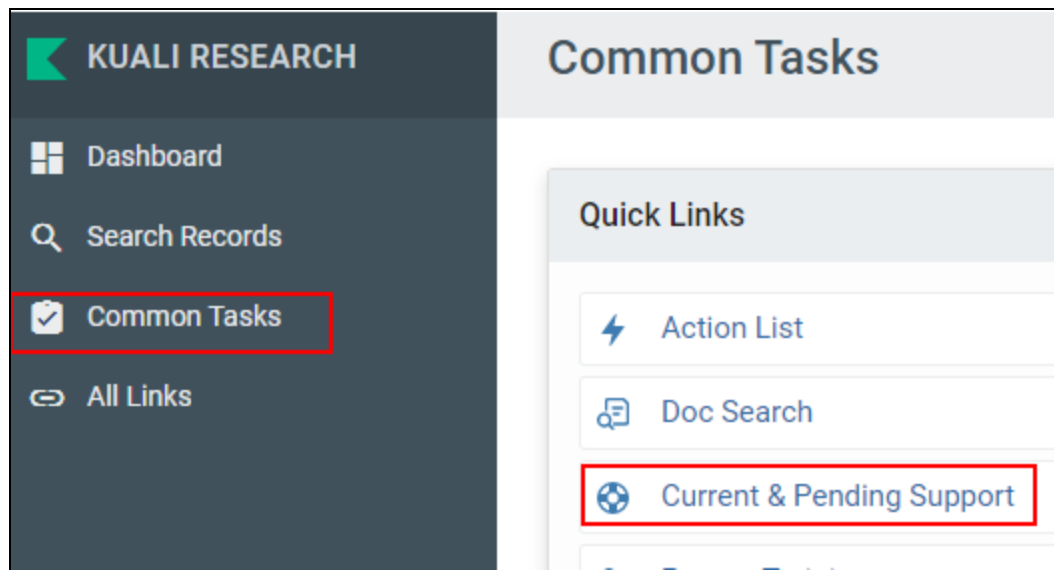


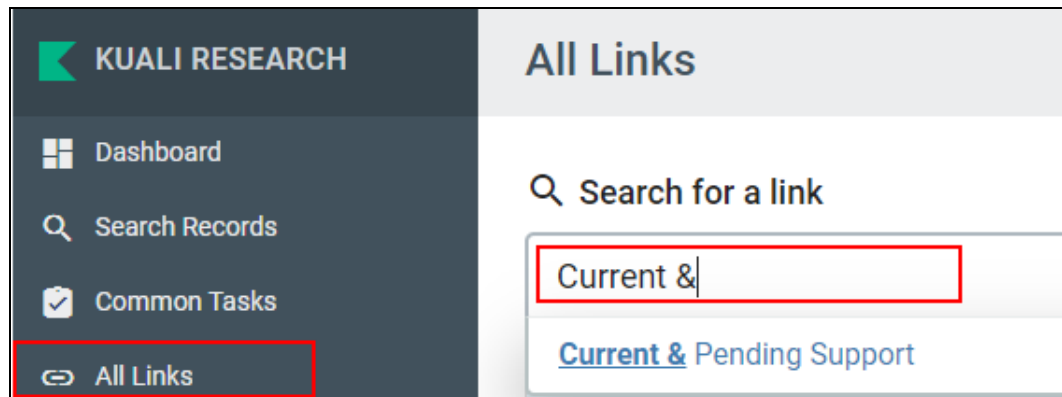
Investigator Current and Pending Reports

The following guide covers how to run Current and Pending Support reports for selected personnel in Kualu Research. A **Current** report will list awards with an Approved status (regardless of start/end of project dates) and a **Pending** report will list institute proposals with a Pending status.

1. You may find and open Current and Pending Support Reports in three ways: a.) from Quick Links in Common Tasks, b.) from the All Links, and c.) from the Institutional Proposal.
 - a. From Quick Links in Common Tasks, click “Current & Pending Support”



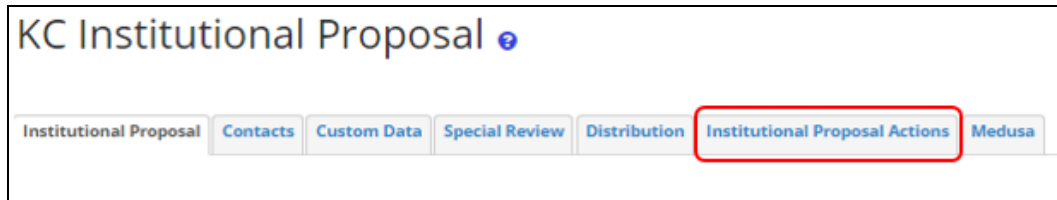
- b. From the All Links type in “Current & Pending Support” (this is predictive text so you won’t need to type in the entire text). Click on the Current & Pending Support link.



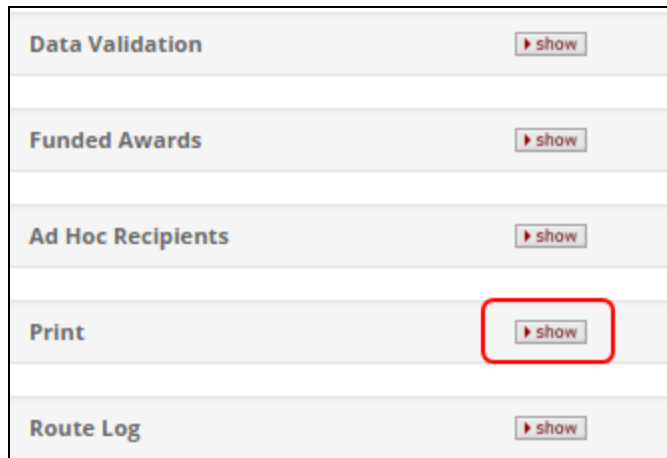
c. From the Institutional Proposal

Any investigator can be looked up from any institutional proposal - the investigator does not need to be assigned to the proposal displayed to generate a current or pending report for the investigator.

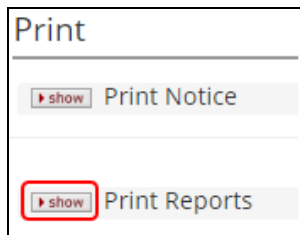
Open a specific institutional proposal and click on the Institutional Proposal Actions tab.




From the Institutional Proposal Actions tab, click on the [show] button on the Print panel.



Within the Print panel, click on [show] next to Print Reports.



Once you are on the Current and Pending report page, you can generate the report.

2. Select Investigator by clicking the magnifying glass button under the Person column. You must look up the person for whom you want a report. Both  lead to the same Person Lookup screen.



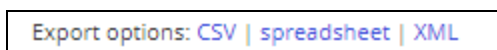
3. When you click on [return value] from the Person Lookup screen, the person's name will show up for both reports.



4. You can click on [initiate report], and the selected report will appear on the screen.

Current Report		Person: Amitabh Varshney		initiate report		print				
Pending Report		Person: Amitabh Varshney		initiate report		print				
Current Support - Amitabh Varshney 87 items retrieved, displaying all items.										
Sponsor Award ID	Sponsor	Role	Title	Award Amount	Effective Date	End Date	Effort %	Academic Year Effort %	Summer Effort %	Calendar Year Effort %
P50CA180523B	NIH-National Cancer Institute	KP	Rapid Response Characterization of New and Manipulated Tobacco Products Year 5	3,244,889.92	09/18/2013	08/31/2018	0.00	0.00	0.00	0.00
000908NPU022012	Brookhaven Science Associates	PI	Non-Proprietary User Agreement	0.00	02/27/2012	02/26/2022	0.00	0.00	0.00	0.00
CNS1518765	NSF	COI	TWC: Large: Collaborative: The Science and Applications of Crypto-Currency	0.00	07/01/2015	07/01/2015	0.00	0.00	0.00	0.00

When you scroll to the bottom of the report, you can choose to save the report in the formats listed.



OR

You can click on [print], and the system will send the report to a PDF file which can then be saved.