# SciENcv

## Accessing and Using SciENcv

SciENcv (Science Experts Network Curriculum Vitae) is a free tool made available through the National Library of Medicine's National Center for Biotechnology Information (myNCBI) platform. Researcher's profiles are associated with the individual, and not their institution.

## **Getting Started with SciENcv:**

Use SciENcv to create compliantly formatted NIH, NSF, & IES Biographical Sketch and Current & Pending Support documents. NIH eRA Commons, NSF, and ORCID account holders who have linked their accounts to NCBI can populate their SciENcv profiles with the information stored in their eRA, NSF, or ORCID accounts. The information transferred to SciENcv can be changed, hidden, augmented or deleted. SciENcv users control the content displayed in their SciENcv profiles.

## Are investigators required to use SciENcv?

investigators are required to follow the sponsor's policy and guidelines for the content and format for all documents.

<u>NIH</u> encourages investigators to use SciENcv to generate format-compliant documents.

<u>NSF</u> requires the proposers to use SciENcv to prepare their biographical sketches for proposals to NSF. SciENcv will produce an NSF-compliant PDF version of the biographical sketch. Proposers must save this document and submit it as part of their proposal via Research.gov or Grants.gov.

## What are the benefits to using SciENcv?

This tool allows researchers to create and manage their own profile and:

- Connect to NIH Commons profile data
- Connect to your NSF Research.gov account
- Upload publications from MyNCBI or ORCiD account
- Upload Google Scholar into ORCiD
- Create and maintain multiple versions of your profile for specific use, re-using the previously entered information
- May be made publicly available online or downloaded as .doc, .pdf, or .xml file

• NSF and NIH formats are already compliant with necessary guidelines. If/when the agencies update format or content guidelines in the future, SciENcv downloads will be updated and remain compliant.

• Assign delegates

## How do I get started with SciENcv?

Select your login method you will use. Go to <a href="https://www.ncbi.nlm.nih.gov/sciencv/">https://www.ncbi.nlm.nih.gov/sciencv/</a> Then, just once, link your other accounts and systems to pull in available data including proposals, awards, and publications.

### Resources

NSF FAQs SciENcv https://www.research.gov/common/attachment/Desktop/SciENcv-FAQs.pdf NSF Biosketch video https://youtu.be/nk7qlbele0k?si=5IlpPIVCAnrFZXIM NSF Current and Pending video https://youtu.be/aGegfyAATpk?si=TYgEiyTKB9I6N5fv SciENcv full help text https://www.ncbi.nlm.nih.gov/books/NBK154494/ Integrating with ORCiD video https://youtu.be/G\_cKSRr7TJ4 Link Google Scholar to ORCiD https://guides.lib.uiowa.edu/c.php?g=543776&p=5507274 Export Google Scholar to BibTeX\_https://scholar.google.com/intl/en/scholar/citations.html#questions Import BibTeX file into ORCiD https://support.orcid.org/hc/en-us/articles/360006894794-Importing-works-from-a-BibTeX-file Assign Delegates in MyNCBI & SciENcv https://www.ncbi.nlm.nih.gov/books/NBK154494/#sciencv.Adding\_Delegates\_to\_SciENcv

# Accessing SciENcv

## Step 1. Accessing SciENcv

Go to: https://www.ncbi.nlm.nih.gov/sciencv/

_0	SciENcv: Science Experts Network Curriculum Vitae A researcher profile system for all individuals who apply for, receive or are associated with research investments from federal agencies. SciENcv is available in My NCBI.			
SciENcv				
About SciENcv	Log in			
Background Information				
Help Documentation	eRA Commons National Science Foundation			
Developer Tools				
Data Documentation				
Data Schemas	More Options			
	Forgot your username/password?			

#### First Time?

**Tip**: If you already have the eRA commons Username, eRA Commons via Login.gov is the preferred login method. You can link data from NSF and ORCiD.

Tip: The method you select now is the login method you will continue to use to access SciENcv.

### Log in Option 1: Using NIH era Commons to log in: Select eRA Commons.

- Click on the eRA commons button which will lead you to have an option to login with Login.gov.
- When prompted, link your Commons account to your NIH myNCBI account. Linking will allow you to use the same login credentials for both systems, and make data available from myNCBI in SciENcv. It is highly recommended that you link these accounts. This only needs to be completed once. Once they are linked, you can continue to use Login.gov to access your SciENcv account.
- If you suspect you have or want to check to see if you have multiple My NCBI accounts, write to the NCBI help desk at info@ncbi.nlm.nih.gov and include the following in your message: NCBI username, eRA Commons username (if any), and any email addresses that may be associated with your account(s). If multiple My NCBI accounts do exist, the help desk can assist in merging them into a single account. All existing linked accounts will transfer to the single account. The single account will contain all contents of the accounts including saved searches, collections, bibliography entries, etc.



Log in Option 2: Using the National Science Foundation to login with your Research.gov account. You will be transferred to NSF to log in, then returned to the MyNCBI page.



Log in Option 3: Using the More Options to see other available options, such as an ORCID or NCBI account.



## Step 2: Linking multiple accounts/data sources.

Once logged in, select your user name from the top right toolbar to access account settings and linked accounts. This needs to be completed only once.

Investigators are encouraged to link all their available accounts.

Search for National Science Foundation and ORCiD in the available partner accounts. Follow the login prompts to complete the link.



# Using SciENcv

SciENcv is a dashboard card on the myNCBI homepage. This page is customizable.

Search NCBI databases		×	Saved Searches	X
Search : PubMed  Search Search	h		You don't have any saved searches yet. Go and <u>create some saved searches</u> in PubMed or our other databases.	
Hint: clicking the "Search" button without any terms listed in the search box will trans that database's homepage.	port you	ı to	Manage Saved Searches »	
			Collections	X
My Bibliography		×	All bibliographies and Other citations are now in <u>My Bibliography</u>	
Your bibliography contains <b>no items</b> . Your bibliography is <b>private</b> .			Collection Name         Items         Settings/Sharing         Type           Eavorites         edit         0         Private         Standard	
Manage My Bibliog	aphy »		Manage Collections »	
Recent Activity		×	Filters	X
You do not have any recent activity.	urn Off		Filters for: PubMed   You do not have any active filters for this database. Add filters for the selected database.	
See All Recent Av	<u>xtivity »</u>		Manage Filters »	
			SciENcv	X
			<u>Click here</u> to create a new CV.	

Once you have linked your accounts (NIH, NSF, and ORCiD), return to MyNCBI.

 First time: "Click Here" to create a new CVReturning Users: you will be able to click " Manage SciENcv" in the SciENcv dashboard card



Select Create New Document to create a new biographical sketch or current and pending support document. Be sure to select the appropriate type.

Document name	Theo's NIH biosketch 1		
	Enter a name to help you to identify this document		
Format	NIH Biosketch		
	O NIH Fellowship Biosketch		
	O NSF Biographical Sketch		
	O NSF Current and Pending (Other) Support		
	O IES Biosketch		
	Select a format for this document		
Choose data source	Start with a blank document		
C	O Existing Document:		
	○ External source: eRA Commons 🗸		
	You must <u>link to an eRA Commons account</u> to use this option. Documentation on how to link an external account is available <u>here</u> .		
Sharing D	Private		
	O Public		

- A. Enter a name for your new document.
- B. Select a document format.
- C. Select "Start with a blank document".
- D. Choose to make your NIH, NIH Fellowship, or IES biosketch public or private and click Create. You may change the sharing status for this profile at any time.

Full help text, with screenshots for each available format <a href="https://www.ncbi.nlm.nih.gov/books/NBK154494/">https://www.ncbi.nlm.nih.gov/books/NBK154494/</a>

Can an investigator delegate management of his/her SciENcv?

Yes! In addition to being able to make individual profiles publicly available, or not, investigators may delegate access to edit the contents and availability of profiles to any myNCBI account holder. <u>Adding\_Delegates\_to\_SciENcv</u>