Viewing Submitted Applications in NIH eRA Commons

Once you have received the e-mail from NIH stating that application is ready for you to view go to NIH eRA Commons at https://commons.era.nih.gov/commons/index.jsp and log in with your user name and password.

From the top tool bar, select Status.

In the Status Window, select the Recent/Pending eSubmissions link.

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Home Admin Institution Profile Personal Profile **Status** eSNAP xTrain Internet Assisted Review Links eRA Partners Help
Recent/Pending eSubmissions List of Applications/Grants Search by Grants.gov Tracking Num

Status

Recent/Pending eSubmissions
- Applications that require action (e.g., to view errors/warnings) prior to submission completion
- Applications that are available to view (during two business day correction window) prior to submission completion
- Applications that have been refused by Signing Official

List of Applications/Grants
- Funded Grants
- Successfully submitted applications, both paper and electronic
- Review assignment status, review results, summary statements, and Notices of Award
- Other Commons features (e.g., Just In Time, eSNAP, Closeout, Financial Status Report) for previously submitted applications/grants

Search by Grants.gov Tracking Num
- Enter the Grants.gov Tracking Number into the following box for easy access to a specific grant application

Grants.gov Tracking Number:

[Search] [Clear]

This will bring up your list of recent submissions, including the application that was just submitted by ORAA. Select the Application ID link to view the application and any errors or warnings.

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Welcome MIHAIPOP
Institution: UNIVERSITY OF MARYLAND COLLEGE PK CAMPUS
Authority: IAR PI
Log-out

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Recent/Pending eSubmissions List of Applications/Grants Search by Grants.gov Tracking Num

Status Result - Recent/Pending eSubmissions ?

The following list of applications represents a result of the search by Grants.gov Tracking # or a list of all Recent/Pending eSubmissions. If you do not see a complete list of your Recent/Pending eSubmissions, please click **Recent/Pending eSubmissions** menu tab again.

◁ 1 - 1 of **1** 1 ▷

Grants.gov Tracking #	Application ID	eSubmission Status	Proposal Title	PI Name	eSubmission Status Date	Show All Prior Errors
GRANT00123456	AN:3060031	Pending Verification	Title of Proposal	PI Name	2/15/2008 10:42:55	Show All Prior Errors

[Export to Excel] [Show Query] [Print Hitlist]

Any errors or warnings will be displayed on the top of the page. Errors will need to be addressed and ORAA will need to resubmit the applications. Warnings may or may not need to be addressed. Contact the ORAA eRA team member for further information.

To view the complete application, select the e-Application link. This will allow you to open or save the application in PDF format. This is the version the reviewers will access.

Review the PDF of the application, paying special attention that all diagrams and figures appear correctly. If there are any issues, contact the ORAA eRA team member who sent you the submission confirmation e-mail.

Status Information

eSubmission Errors/Warning

Any errors or warnings will appear here. Contact the ORAA eRA team member who sent your the submission confirmation e-mail with and questions.

General Grant Information		Other Relevant Documents ❓
Status:	Application entered into system	e-Application
Institution Name:	UNIVERSITY OF MARYLAND	eSubmission Cover Letter
School Name:		Additions for Review (0 documents)
School Category:		
Division Name:		
Department Name:		
PI Name:		
Application ID:		
Proposal Title:		
Proposal Receipt Date:		
Last Status Update Date:		
Current Award Notice Dat		
Application Source:		
Project Period Begin Date		
Project Period End Date:		
eApplication Status:		
FOA:		
NIH Appl. ID:		

Status History		Institute or Center Assignment	
Effective Date	**Status Message**	**Institute or Center**	**Assignment Date**
02/15/2008	Application entered into system		

Application Information		Study Section		Advisory Council(AC) Information
Award Document Number:		Scientific Review Group:		
FSR Accepted Code:	N	Council Meeting Date(YYYY/MM):	2008/08	
Snap Indicator Code:				
Priority Score:				
Percentile:				

Reference Letter(s)

This list shows Reference Letters associated with this particular Grant Application. Principal Investigator can see a list of all Reference Letters within Personal Profile - Reference Letters section on eRA Commons

Contacts			
Administration	**Name**	**Phone**	**Email**

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