Running the WoW Query for FY12 Monthly Award Activity Report

NOTE: To run this report the user must have a WoW account with access to the Coeus tables in the Data Warehouse. Information on getting an account/modifying access can be found here- http://www.oit.umd.edu/DataAdmin/DataWarehouse/WOW/WOWlogin.html

To run a report for a specific department you will need the last seven digits of the department/unit code. You can locate your unit number by going to the Unit Hierarchy in Coeus (Choose ADMIN-UNIT HIERARCHY from the menu bar) or click on the Org chart icon.

To search for your unit, click on the magnifying glass icon on the second row of icons. You can search by all or part of the name of your unit. Use the asterisk (Shift + 8 keys) to “sandwich” all or part of the department name. Then click the Find button.

From the list below Psychology is unit number 1282501.
Go to ARES – [www.ares.umd.edu](http://www.ares.umd.edu). In the menu list on the left locate **Warehouse on the Web** and click on that link. Log in with your directory ID and password.

At the WoW screen click on the folder **ORA Queries and Reports**. For monthly FY 12 Award Activity click on the link **Coeus-FY10 Monthly Award Activity Report** link.

Choose **ORA Queries and Reports** folder.

Choose **Credit-based Reports**

This is the resulting window.

**Awards**

You can choose to run this report just for your department by selecting **Current FY Monthly Award Activity Report-Department Awards Only**.
Enter your 7 digit department code number. Click on the **Process Query** button. The example below shows the department code for the Institute for Systems Research – 1321701. Credit split information is entered in **item 9** on ORA’s routing form for each proposal that is submitted to a sponsor.

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**Current FY Month Award Activity Report, selected Department Only**

The query displays all current FY award activity, by FY Month, at selected department levels. Most reports are calculated on assigned credit. This does not reflect official credit, which is calculated at the end of each FY.

For more information regarding assigned credit, see the ORA Routing form on the ORA website. [http://www.umsresearch.umd.edu/ora/ora_forms/ora_era_forms.html](http://www.umsresearch.umd.edu/ora/ora_forms/ora_era_forms.html)

**Note:** Current account totals are calculated on:

- current credit values, as of the latest data available
- dollars received on each account in the FY

1. Enter 7-digit department code below:

   1221701

   Department codes can be found here - [https://boppprod.umd.edu/360L_Reports/units.htm](https://boppprod.umd.edu/360L_Reports/units.htm)

2. Click the button to process this query

   [Process Query]

**Note:** This report takes approximately two (2) minutes to run.

**Award Results:**

![University of Maryland Office of Research Administration and Advancement](http://example.com/公章.png)

**Current FY Month Award Activity Report, selected Department Only**

**Selected Department Award Totals, based on assigned credit:**

- Pivot 01 - Individual Account details, @ Selected Department only
- Pivot 02 - Sponsoring Agency Totals, @ Selected Department only
- Pivot 03 - Investigator Rank, @ Selected Department only
- Pivot 04 - Sponsor Totals, @ Selected Department only

It will result in four pivot tables.

The report will resemble what is shown on the next page. It can be saved in **Excel** format or **PDF** format.

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**Click this icon to save to a PDF file**

**Click this icon to save to a Excel file**
**Pivot 1 - Individual Account Detail for selected department only.** This report is a listing by FRS account number of the award dollars that have been received per month. If there are negative numbers in this report, that indicates that a transfer/debit was made from this account. In the cells where $0 is displayed this means that there was a non-monetary award action done on the account (examples: no cost extension, change of PI, correction to a non-monetary item)

![Image of Pivot 1 - Individual Account Detail](image_url)

**Pivot 2 - Sponsoring agency totals for the department only**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selected Credit Fire Sub-Dept</td>
<td>1521701</td>
</tr>
<tr>
<td>FY Month</td>
<td>July</td>
</tr>
<tr>
<td>Coeus Agency</td>
<td>Select Dept Credit</td>
</tr>
<tr>
<td>All Other Non-Federal</td>
<td>$25,000</td>
</tr>
<tr>
<td>CIA</td>
<td>$94,900</td>
</tr>
<tr>
<td>Commerce</td>
<td>$(6,750)</td>
</tr>
<tr>
<td>Corporation</td>
<td>$(6,750)</td>
</tr>
<tr>
<td>DOD/DoD</td>
<td>$(57,477)</td>
</tr>
<tr>
<td>DOD/Arm</td>
<td>$(57,477)</td>
</tr>
<tr>
<td>DOD/Defense</td>
<td>$(57,477)</td>
</tr>
<tr>
<td>DOD/Navy</td>
<td>$5,775</td>
</tr>
<tr>
<td>DOT</td>
<td>$325,000</td>
</tr>
<tr>
<td>NASA</td>
<td>$50,000</td>
</tr>
<tr>
<td>National Institute of Standards and Technology</td>
<td>$117,572</td>
</tr>
</tbody>
</table>
To see the Award dollars for the UMD Campus, College or Department levels, use the **Current FY Monthly Award Activity Report**.

**Current FY Monthly Award Activity Report**

The query displays all current FY award activity, by FY month, at both campus & selected College/Dept levels. Most reports are calculated on assigned credit. This does not reflect official credit, which is calculated at the end of each FY.

For more information regarding assigned credit, see the UM Routing form on the ORAA website. [http://www.uniresearch.umd.edu/ORAA/forms/un_gpr3_focus.html](http://www.uniresearch.umd.edu/ORAA/forms/un_gpr3_focus.html)

**Note:** Current account totals are calculated on:
- current credit values, as of the latest data available
- dollars received on each account in the FY

1. **Choose month or click ALL for all months**
   - **Clear**
   - **ALL**
   - **01 = July**
   - **02 = August**
   - **03 = September**
   - **04 = October**
   - **05 = November**
   - **06 = December**
   - **07 = January**

2. **Choose a College/Division:**
   - **8808**

3. **Enter 7-digit department code below:**
   - **1282501**

4. **Click the button to process this query**

   **Process Query**

**Note:** This query uses Corent DW tables

XX and STMD-Waiver Account totals Excluded

- You can run this by a particular month or by all months up to the current month.
- Select the College/Division from the drop down list.
- Enter a department number from that College/Division.
- Click on the Process **Query** button.
- Results of this query produce **14** pivot table reports.

**NOTE:** THIS QUERY TAKES A FEW MINUTES TO RUN.
Current FY Month Award Activity Reports

Campus-wide Award Totals:
- Pivot 01 - Agency & Sponsor
- Pivot 02 - All Colleges, based on assigned credit
- Pivot 03 - All Colleges/Depts, based on assigned credit
- Pivot 04 - Individual Account detail, based on assigned credit
- Pivot 05 - Investigator Rank, dollars received, based on assigned credit

Use Pivot 04 to list every account by department for all departments in the college.

Selected College Award Totals, based on assigned credit:
- Pivot 06 - Department Summary Totals
- Pivot 07 - Sponsoring Agency Totals, @ Selected College
- Pivot 08 - Investigator Rank, @ Selected College
- Pivot 09 - Individual Account detail, by Dept acct @ Selected College
- Pivot 10 - Individual Account detail, @ Selected College

Use Pivot 09 to list every account by department for all departments in the college.

Selected Department Award Totals, based on assigned credit:
- Pivot 11 - Individual Account detail, @ Selected Department only
- Pivot 12 - Sponsoring Agency Totals, @ Selected Department only
- Pivot 13 - Investigator Rank, @ Selected Department acct only
- Pivot 14 - Sponsor Totals, @ Selected Department only

Use Pivot 11 to list every account for the individual department use in running this report.

Reminder: The report can be saved in Excel format or PDF format.