

DIVISION OF RESEARCH

***CERTIFICATE IN RESEARCH ADMINISTRATION***

| **Soft Skills Track** |  Time | Location | **Spring 2024**Event |
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| **Registration Opens** | Jan. 8th |  | [ORA Training Website](https://ora.umd.edu/training/certificate-program) | Registration Opens |
| **Cancellation** **Period** | March 11th |  | Via Email Certprog@umd.edu | Last day to cancel with full refund |
| **Class One** | March 13th | 1:00 - 2:15 PM | Zoom | [Emotional Intelligence](https://forms.gle/EFLsCkNpvCshDoDZ8) |
| **Class Two** | April 10th | 1:00 - 2:15 PM | Zoom | [Communicating](https://forms.gle/ZnrUKNgzqmUhtHra6)[with Others](https://forms.gle/ZnrUKNgzqmUhtHra6) |
| **Class Three** | May 8th | 1:00 - 2:15 PM | Zoom | [Stress and the Workplace](https://forms.gle/YvhgAoBo5TisKLMm9) |
| **Class Four** | June 5th | 1:00 - 2:15 PM | Zoom | [Managing Workplace Conflict](https://forms.gle/pKa9RE1EnruaRHwA6) |